

QCCIFD Meeting Minutes – September 21, 2016

The Queen Creek County Island Fire District (QCCIFD) administrator and governing board met in a properly posted open public meeting on Wednesday, September 21, 2016. The meeting was held at the Town of Queen Creek – Town Hall Meeting Room MSB – Palo Verde, located at 22358 S. Ellsworth Road, Queen Creek, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the QCCIFD board was called to order at 6:39 p.m. by board member Memmott.
- B. Roll Call: Chair Memmott, Clerk Ruscetti and Member Woodruff in attendance. (Absent-Kuefner)

Item 1: Consideration of approval of the governing board meeting minutes of July 20, 2016 (QCCIFD #16-024):

Motion by Woodruff / 2nd by Ruscetti: To approve the July 20, 2016 minutes as presented; Passed 3-0. (Absent – Kuefner)

Item 2: Call to the Public: None

Item 3: Report from the fire chief regarding the provision of fire and EMS to the QCCIFD, including but not limited to the following items (QCCIFD #16-n/a):

- a) Monthly response and service report: Chief Gray discussed the July and August response reports and answered general questions from the board on information provided in the reports.
- b) Chief Gray announced that Station 411 is now out of the ground – 3 bay station; Station 412, which services much of the county island is in the new module building; Station 413, service area near the county islands, went to Council and it was approved for site work. It is still scheduled for August 2017.

Discussion only – no action taken

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports (QCCIFD #16-025):

Administrative Manager Vaughn reviewed the July and August financial reports prepared by the district's C.P.A.; Angela Bertram (finance reports included within board packet). Vaughn addressed general questions from the board regarding information contained within the reports.

Motion by Woodruff / 2nd by Ruscetti: To accept the finance reports as presented; Passed 3-0. (Absent – Kuefner)

- b) Review of invoices / payables and authorization for payment (QCCIFD #16-026):

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Administrative Manager Vaughn presented invoices (included within board packet) and warrants (checks) for board review and authorization for payment: PolicyLogic, LLC (\$1,565.60); Angela Bertram, CPA (\$360.00).

Motion by Ruscetti / 2nd by Memmott: To authorize payment of the invoices presented; Passed 3-0. (Absent – Kuefner)

Item 5: Consideration of items for the agenda of the Queen Creek County Island Fire District's next regular scheduled meeting (November 16, 2016) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (QCCIFD #16-027):

- Standard agenda items

Item 6: Announcements:

The Maricopa County Board of Supervisors (BOS) took action on September 7th to cancel the election. The BOS appointed those persons filing nomination petitions for the QCCIFD board as the number of persons who filed is equal to or less than the number of board positions to be filled.

Item 7: Adjourn; Motion by Memmott / 2nd by Woodruff to adjourn the meeting at 7:08pm. Passed 3-0. (Absent – Kuefner)

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QCCIFD meeting minutes approved: November 16, 2016

Marion Memmott, Board Chair

Phil Ruscetti, Board Clerk

Jeremiah Woodruff, Board Member

Daniel Kuefner, Board Member