

## QCCIFD Meeting Minutes – November 26, 2014

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The Queen Creek County Island Fire District (QCCIFD) governing board met in a properly posted open public meeting on Wednesday, November 26, 2014. The meeting was held at The meeting was held at the Town of Queen Creek – Town Hall Meeting Room MSB - Saguaro-16, located at 22358 S. Ellsworth Road, Queen Creek, Arizona.

The following agenda items were considered at the meeting:

**A.** The meeting of the QCCIFD board was called to order at 8:03 a.m. by Chair Memmott.

**B.** Roll Call: Board members Memmott, Ruscetti and Woodruff in attendance

**Item 1:** Consideration of noticing the Maricopa County Board of Supervisors and the Maricopa County Elections Department the district will call for a special election of four governing board positions pursuant to ARS §48-852; the special election is to be held on the next allowable election date as required by law; will use the Maricopa County Elections Department to conduct the election; and to direct staff to facilitate compliance with ARS §16-227, ARS §16-228 and ARS §16-229 as required for the election of district board members. (QCCIFD #14-037).

Board members discussed the next allowable date for a special election would be May 19, 2015.

Motion by Memmott / 2<sup>nd</sup> Woodruff: To call for a special election on May 19, 2015 pursuant to ARS §48-852 for the purpose of electing four board members for the Queen Creek County Island Fire District; to notice the Maricopa County Board of Supervisors and the Maricopa County Elections Department that the district will call for a special election of four governing board positions; that the district will use the Maricopa County Elections Department to conduct the election; that the special election is requested to be an all-mail ballot process pursuant to ARS §16-558; and to direct staff to facilitate compliance with ARS §16-227, ARS §16-228 and ARS §16-229 as required for the election of district board members; Passed 3-0.

**Item 2:** The QCCIFD governing board, on the advice of legal counsel, took action on making a recommendation to the Maricopa County Board of Supervisors for John Flynn to be made the district's administrator. This action was taken in accordance with A.R.S. §38-431.02.J due to the impending loss of a quorum as of December 1, 2014, and that the district would not be able to continue carrying out its obligations, thereby constituting an emergency. *(note: A.R.S. §38-431.02.J provides that in the case of an actual emergency a matter may be discussed and considered and, at public meetings, decided, if the matter was not listed on the agenda and a statement setting forth the reasons necessitating the discussion, consideration or decision is placed in the minutes of the meeting and is publicly announced at the public meeting).* The item was properly announced before action was taken as required by law. (QCCIFD #14-038)

Consultant Flynn and the QCCIFD's attorney Lee Miller discussed the process of assigning the district's administrator. Consultant Flynn and attorney Miller answered general questions from the board regarding the district's administrator position.

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Motion by Woodruff / 2<sup>nd</sup> Memmott: To recommend to the Maricopa County Board of Supervisors for John Flynn to be made the district's administrator. This action was taken in accordance with A.R.S. §38-431.02.J due to the impending loss of a quorum as of December 1, 2014, and that the district would not be able to continue carrying out its obligations, thereby constituting an emergency; Passed 3-0.

**Item 3:** Adjourn: Motion by Memmott / 2<sup>nd</sup> by Ruscetti: To adjourn the meeting at 8:10 a.m.; Passed 3-0.

**QCCIFD meeting minutes approved: January 21, 2015:**

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**Marion Memmott, Board Chair**

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**Jeremiah Woodruff, Board Member**

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**Phil Ruscetti, Board Member**

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