

QCCIFD Meeting Minutes – November 20, 2013

The Queen Creek County Island Fire District (CCIFD) governing board met in a properly posted open public meeting on Wednesday, November 20, 2013. The meeting was held at the Town of Queen Creek – Town Hall Meeting Room MSB - Saguaro-16, located at 22358 S. Ellsworth Road, Queen Creek, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the QCCIFD board was called to order at 6:35 p.m. by board chair Memmott.
- B. Roll Call: Board members Memmott, Montgomery and Woodruff in attendance.

Item 1: Consideration of approval of the governing board meeting minutes of September 18, 2013 (QCCIFD #13-049):

Motion by Woodruff / 2nd by Montgomery: To approve the September 18, 2013 minutes as presented; Passed 3-0.

Item 2: Call to the Public: None

Item 3: Report from the fire chief regarding the provision of fire and EMS to the QCCIFD, including but not limited to the following items (QCCIFD #13-n/a):

- a) Monthly response and service report: Chief Marlar discussed the September and October response reports and answered general questions from the board concerning information provided in the reports.

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports (QCCIFD #13-050):

Consultant Flynn reviewed the September and October 2013 financial reports prepared by the district's C.P.A.; Angela Bertram (finance reports included within board packet). Flynn addressed general questions from the board concerning information contained within the reports.

Motion by Memmott / 2nd by Montgomery: To accept the finance reports as presented; Passed 3-0.

- b) Review of invoices / payables and authorization for payment (QCCIFD #13-051):

Consultant Flynn presented invoices (included within board packet) and warrants (checks) for board review and authorization for payment: PolicyLogic, LLC (\$1,166.55); Angela Bertram, CPA (\$270); Town of Queen Creek (\$456,334); and Maricopa County (\$51,794.94) to be paid via electronic funds transfer for loan repayment.

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Motion by Memmott / 2nd by Montgomery: To authorize payment of the invoices presented; Passed 3-0.

Item 5: Consideration of adopting the Town of Queen Creek Fire Code pursuant to A.R.S. §48-853.A.6 (QCCIFD #13-052)

No action taken. Item is tabled until next meeting.

Item 6: Consideration of items for the agenda of the Queen Creek County Island Fire District's next regular scheduled meeting (January 15, 2014) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (QCCIFD #13-053):

- Fire code adoption.
- Insurance renewal.
- Board member appointment.
- Standard agenda items.

Item 7: Announcements:

- Rebecca Montgomery, Board Clerk, resigned her position on the QCCIFD board.

Item 8: Adjourn; Motion by Memmott / 2nd by Woodruff to adjourn the meeting at 7:15p.m; Passed 3-0.

QCCIFD meeting minutes approved: January 15, 2014:

Marion Memmott, Board Chair

Rebecca Montgomery, Board Clerk

Jeremiah Woodruff, Board Member