

QCCIFD Meeting Minutes – November 18, 2015

The Queen Creek County Island Fire District (QCCIFD) administrator and governing board met in a properly posted open public meeting on Wednesday, November 18, 2015. The meeting was held at the Town of Queen Creek – Town Hall Meeting Room MSB – Palo Verde, located at 22358 S. Ellsworth Road, Queen Creek, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the QCCIFD board was called to order at 6:30 p.m. by board chair Memmott.
- B. Roll Call: Chair Memmott, Clerk Ruscetti and Members Kuefner in attendance. (Absent – Woodruff)

Item 1: Consideration of approval of the governing board meeting minutes of September 16, 2015 (QCCIFD #15-031):

Motion by Kuefner / 2nd by Ruscetti: To approve the September 16, 2015 minutes as presented; Passed 3-0. (Absent – Woodruff)

Item 2: Call to the Public: None

Item 3: Report from the fire chief regarding the provision of fire and EMS to the QCCIFD, including but not limited to the following items (QCCIFD #15-n/a):

- a) Monthly response and service report: Chief Gray discussed the September and October response reports and answered general questions from the board on information provided in the reports.

Discussion only – no action taken

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports (QCCIFD #15-032):

Consultant Vaughn reviewed the September and October financial reports prepared by the district's C.P.A.; Angela Bertram (finance reports included within board packet). Vaughn addressed general questions from the board regarding information contained within the reports.

Motion by Memmott / 2nd by Kuefner: To accept the finance reports as presented; Passed 3-0. (Absent – Woodruff)

- b) Review of invoices / payables and authorization for payment (QCCIFD #15-033):

Consultant Vaughn presented invoices (included within board packet) and warrants (checks) for board review and authorization for payment: PolicyLogic, LLC (\$1,193.97); Angela Bertram, CPA (\$292.50); Town of Queen Creek (\$639,425.50).

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Motion by Memmott / 2nd by Ruscetti: To authorize payment of the invoices presented; Passed 3-0. (Absent – Woodruff)

Item 5: Consideration of items for the agenda of the Queen Creek County Island Fire District's next regular scheduled meeting January 20, 2016) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (QCCIFD #15-034):

- Standard agenda items
- Insurance Renewal

Item 6: Announcements:

- None

Item 7: Adjourn; Motion by Memmott / 2nd by Kuefner to adjourn the meeting at 7:20pm. Passed 3-0. (Absent – Woodruff)

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QCCIFD meeting minutes approved: January 20, 2016:

Marion Memmott, Board Chair

Phil Ruscetti, Board Clerk

Jeremiah Woodruff, Board Member

Daniel Kuefner, Board Member