

QCCIFD Meeting Minutes – May 8, 2017

The Queen Creek County Island Fire District (QCCIFD) governing board met in a properly posted open public meeting on Monday, May 8, 2017. The meeting was held at the Town of Queen Creek – Town Hall Meeting Room MSB – San Tan room, located at 22358 S. Ellsworth Road, Queen Creek, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the QCCIFD board was called to order at 6:30 p.m. by board chair Memmott.
- B. Roll Call: Chair Memmott, Clerk Ruscetti and Members Kuefner and Woodruff in attendance.

Item 1: Consideration of approval of the governing board meeting minutes of March 15, 2017 (QCCIFD #17-011):

Motion by Memmott / 2nd by Woodruff: To approve the March 15, 2017 minutes as presented; Passed 4-0.

Item 2: Call to the Public: None

Item 3: Report from the fire chief regarding the provision of fire and EMS to the QCCIFD, including but not limited to the following items (QCCIFD #17-n/a):

- a) Monthly response and service report: Chief Gray discussed the March and April response reports and answered general questions from the board on information provided in the reports.

Discussion only – no action taken

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports (QCCIFD #17-012):

Administrative Manager Vaughn reviewed the March and April financial reports prepared by the district's C.P.A.; Angela Bertram (finance reports included within board packet). Vaughn addressed general questions from the board regarding information contained within the reports.

Motion by Woodruff / 2nd by Memmott: To accept the finance reports as presented; Passed 4-0.

- b) Review of invoices / payables and authorization for payment (QCCIFD #17-013):

Administrative Manager Vaughn presented invoices (included within board packet) and warrants (checks) for board review and authorization for payment: PolicyLogic, LLC (\$1,391.52); Angela Bertram, CPA (\$292.50); Town of Queen Creek-2nd half of fire services (\$659,117).

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Motion by Memmott / 2nd by Kuefner: To authorize payment of the invoices presented; Passed 4-0.

Item 5: Consideration of establishing a tentative revenue and expenditure budget for the fiscal year beginning July 1, 2017 and ending June 30, 2018 pursuant to A.R.S. §48-853; declaring such for publishing and public notice; and setting July 19, 2017 at 6:30 p.m. local time for a public hearing prior to adoption (QCCIFD #17-014).

Administrative Manager Vaughn discussed the proposed budget for FY 17/18 and answered general questions from the board regarding the budget.

Scott McCarty, Finance Director for the Town of Queen Creek gave a budget overview presentation for FY 17/18. The town has hired 15 firefighters, recently opened a new station, and are acquiring a new pumper, which are all factors of the increase in contract cost with the Town of Queen Creek. Mr. McCarty and Chief Knight answered general questions from the board regarding the budget.

Motion by Memmott 2nd by Kuefner: Consideration of establishing a tentative revenue and expenditure budget for the fiscal year beginning July 1, 2017 and ending June 30, 2018 pursuant to A.R.S. §48-853; declaring such for publishing and public notice; and setting July 19, 2017 at 6:30 p.m. local time for a public hearing prior to adoption; Passed 4-0.

Item 6: Consideration of items for the agenda of the Queen Creek County Island Fire District's next regular scheduled meeting July 19, 2017 and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (QCCIFD #17-015):

- Standard agenda items
- Budget Adoption

Item 7: Announcements:

- None

Item 8: Adjourn; Motion by Memmott / 2nd by Woodruff to adjourn the meeting at 7:38pm. Passed 4-0.

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QCCIFD meeting minutes approved: July 19, 2017:

Marion Memmott, Board Chair

Phil Ruscetti, Board Clerk

Jeremiah Woodruff, Board Member

Daniel Kuefner, Board Member