

QCCIFD Meeting Minutes – May 20, 2015

The Queen Creek County Island Fire District (QCCIFD) administrator and governing board met in a properly posted open public meeting on Wednesday, May 20, 2015. The meeting was held at the Town of Queen Creek – Town Hall Meeting Room MSB – Palo Verde, located at 22358 S. Ellsworth Road, Queen Creek, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the QCCIFD board was called to order at 6:37 p.m. by administrator Kasey Beal.
- B. Roll Call: Administrator Beal and Board members Memmott, Ruscetti and Woodruff in attendance.

Item 1: Consideration of approval of the governing board meeting minutes of March 25, 2015 (QCCIFD #15-011):

Motion by Beal: To approve the March 25, 2015 minutes as presented; Approved by the administrator.

Item 2: Newly elected governing board to take over duties from the administrator effective May 20, 2015 (QCCIFD #15-012).

The three governing board members - Marion Memmott, Jeremiah Woodruff, and Philip Ruscetti have taken over duties from the administrator and are now in command of the meeting.

Item 3: Call to the Public: None

Item 4: Report from the fire chief regarding the provision of fire and EMS to the QCCIFD, including but not limited to the following items (QCCIFD #15-n/a):

- a) Monthly response and service report: Chief Gray discussed the March and April response reports and answered general questions from the board on information provided in the reports.

Discussion only – no action taken

Item 5: Consideration of district financial matters:

- a) Review of monthly financial reports (QCCIFD #15-013):

Consultant Vaughn reviewed the March and April financial reports prepared by the district's C.P.A.; Angela Bertram (finance reports included within board packet). Vaughn addressed general questions from the board regarding information contained within the reports.

Motion by Memmott / 2nd by Woodruff: To accept the finance reports as presented; Passed 3-0.

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b) Review of invoices / payables and authorization for payment (QCCIFD #15-014):

Consultant Vaughn presented invoices (included within board packet) and warrants (checks) for board review and authorization for payment: PolicyLogic, LLC (\$1,468.41); Angela Bertram, CPA (\$315); Town of Queen Creek (\$457,500); Clerk of the Board (\$1515.52); Accounting Professionals (\$2,500).

Motion by Woodruff / 2nd by Ruscetti: To authorize payment of the invoices presented; Passed 3-0.

Item 6: Consideration of expanding the district's boundaries to include areas inside the Town of Queen Creek's municipal planning area located in Pinal County (QCCIFD #15-015.)

No discussion – tabled until further notice.

Item 7: Consideration of establishing a tentative revenue and expenditure budget for the fiscal year beginning July 1, 2015 and ending June 30, 2016 pursuant to A.R.S. §48-853; declaring such for publishing and public notice; and setting July 15, 2015 at 6:30 p.m. local time for a public hearing prior to adoption (QCCIFD #15-016)

Consultant Flynn discussed the proposed budget for FY 15/16 and answered general questions from the board regarding the budget.

Motion by Memmott / 2nd by Ruscetti: Consideration of establishing a tentative revenue and expenditure budget for the fiscal year beginning July 1, 2015 and ending June 30, 2016 pursuant to A.R.S. §48-853; declaring such for publishing and public notice; and setting July 15, 2015 at 6:30 p.m. local time for a public hearing prior to adoption; Passed 3-0.

Item 8: Consideration of items for the agenda of the Queen Creek County Island Fire District's next regular scheduled meeting (July 15, 2015) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (QCCIFD #15-016):

- Budget Adoption
- Elect Board Chair and Clerk
- Standard agenda items

Item 8: Announcements:

- None

Item 9: Adjourn; Motion by Memmott / 2nd by Ruscetti to adjourn the meeting at 7:26pm. Passed 3-0.

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QCCIFD meeting minutes approved: July 15, 2015:

Marion Memmott, Board Chair

Jeremiah Woodruff, Board Member

Phil Ruscetti, Board Member