

QCCIFD Meeting Minutes – May 15, 2013

The Queen Creek County Island Fire District (CCIFD) governing board met in a properly posted open public meeting on Wednesday, May 15, 2013. The meeting was held at the Town of Queen Creek – Town Hall Meeting Room MSB - Saguaro-16, located at 22358 S. Ellsworth Road, Queen Creek, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the QCCIFD board was called to order at 6:30 p.m. by board chair Memmott.
- B. Roll Call: Board members Memmott and Montgomery in attendance (Woodruff absent).

Item 1: Consideration of approval of the governing board meeting minutes of April 10, 2013 (QCCIFD #13-027): Tabled.

Item 2: Call to the Public: None

Item 3: Consideration of development and distribution of notice to county island taxpayers and residents concerning fire service provision (QCCIFD #13-028):

District legal counsel, Lee Miller and consultant Flynn provided a review of the letter / memo document provided to the Town for distribution upon the start of fire service on May 1, 2013. Miller and Flynn prepared a new memo / letter for the board chair's signature (in board packet) for distribution by the Town as necessary and mailing to all property owners in the fire district.

The board and Miller and Flynn discussed mailings and logistics of same along with a proposed schedule.

Motion by Montgomery / 2nd by Memmott: To authorize consultant and attorney to contract with firm to mail memo / letter as presented to district property owners; Passed 3-0 (Woodruff absent).

Item 4: Consideration of establishing a tentative revenue and expenditure budget for the fiscal year beginning July 1, 2013 and ending June 30, 2014 pursuant to A.R.S. §48-853; declaring such for publishing and public notice; and setting July 17, 2013 at 6:30 p.m. local time for a public hearing prior to adoption (QCCIFD #13-029):

Consultant Flynn reviewed the budget documents provided within the board packet: FY 13/14 tentative budget and Town of Queen Creek fire district cost formula (IGA Exhibit A). Flynn detailed the methodology used to calculate fire service contract cost estimates.

Flynn reviewed revenues and expenditures with the board, along with estimates for year end balances. Flynn advised the budget may be adjusted to address end of year general fund cash balance.

QCCIFD Meeting Minutes – May 15, 2013

Motion Memmott / 2nd Montgomery: To adopt the proposed revenue and expenditure budget as the QCCIFD Tentative Budget in the amounts presented; to direct consultant to post and publish the budget as required by law; and to set the regularly scheduled QCCIFD meeting on July 17, 2013 as the day for the public hearing prior to adoption of the final budget; Passed 2-0 (Woodruff absent).

Item 5: Consideration of items for the agenda of the Queen Creek County Island Fire District's next regular scheduled meeting (June 19, 2013) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (QCCIFD #13-030):

- Standard agenda items.

Item 6: Announcements: Chief Knight provided an announcement concerning the ISO ongoing analysis of the fire district that will impact homeowner insurance rates.

Item 7: Adjourn; Motion by Memmott / 2nd by Montgomery to adjourn the meeting at 7:08 p.m; Passed 2-0 (Woodruff absent).

QCCIFD meeting minutes approved: June 19, 2013:

Marion Memmott, Board Chair

Rebecca Montgomery, Board Clerk

Jeremiah Woodruff, Board Member