

QCCIFD Meeting Minutes – March 23, 2016

The Queen Creek County Island Fire District (QCCIFD) governing board met in a properly posted open public meeting on Wednesday, March 23, 2016. The meeting was held at the Town of Queen Creek – Town Hall Meeting Room MSB – Palo Verde, located at 22358 S. Ellsworth Road, Queen Creek, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the QCCIFD board was called to order at 6:32 p.m. by board chair Memmott.
- B. Roll Call: Chair Memmott, Clerk Ruscetti and Members Kuefner and Woodruff in attendance.

Item 1: Consideration of approval of the governing board meeting minutes of January 20, 2016 (QCCIFD #16-007):

Motion by Woodruff / 2nd by Memmott: To approve the January 20, 2016 minutes as presented; Passed 4-0.

Item 2: Call to the Public: None

Item 3: Report from the fire chief regarding the provision of fire and EMS to the QCCIFD, including but not limited to the following items (QCCIFD #16-n/a):

- a) Monthly response and service report: Chief Gray discussed the January and February response reports and answered general questions from the board on information provided in the reports.

Discussion only – no action taken

- b) Chief Gray announced Queen Creek Fire & Medical has acquired their CON, as it has recently been approved.

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports (QCCIFD #16-008):

Consultant Vaughn reviewed the January and February financial reports prepared by the district's C.P.A.; Angela Bertram (finance reports included within board packet). Vaughn addressed general questions from the board regarding information contained within the reports.

Motion by Woodruff / 2nd by Kuefner: To accept the finance reports as presented; Passed 4-0.

- b) Review of invoices / payables and authorization for payment (QCCIFD #16-009):

QCCIFD Meeting Minutes – March 23, 2016

Consultant Vaughn presented invoices (included within board packet) and warrants (checks) for board review and authorization for payment: PolicyLogic, LLC (\$1,648.87); Angela Bertram, CPA (\$472.50); Accounting Professionals LLC (\$2,500).

Motion by Memmott / 2nd by Ruscetti: To authorize payment of the invoices presented; Passed 4-0.

Item 5: Review and consideration of the annual financial review for fiscal year 2015 conducted pursuant to A.R.S. §48-803.E (QCCIFD #16-010).

Consultant reviewed the fiscal 2015 financial review (included in board packet) with the board and answered general questions concerning the various components of the financial review. Consultant advised the financial review had been submitted to the Clerk of the Board of Supervisors and the County Treasurer as required.

Motion by Kuefner/ 2nd by Woodruff: To accept the financial review as presented; Passed 4-0.

Item 6: Consideration of items for the agenda of the Queen Creek County Island Fire District's next regular scheduled meeting May 18, 2016 and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (QCCIFD #16-011):

- Standard agenda items
- Tentative Budget
- Elections
- February & March Meeting Minutes

Item 7: Announcements:

- Chief Gray announced that they will be having an open house at station #411 on April 2, 2016 from 9am -12pm.
- Chief Gray announced that work is beginning for the new fire station
- Board members have requested the next board meeting to be moved to Wednesday, May 25, 2016 @ 6:30pm.

Item 8: Adjourn; Motion by Memmott / 2nd by Ruscetti to adjourn the meeting at 7:11pm. Passed 4-0.

QCCIFD Meeting Minutes – March 23, 2016

QCCIFD meeting minutes approved: May 25, 2016:

Marion Memmott, Board Chair

Phil Ruscetti, Board Clerk

Jeremiah Woodruff, Board Member

Daniel Kuefner, Board Member