

QCCIFD Meeting Minutes – March 20, 2013

The Queen Creek County Island Fire District (CCIFD) governing board met in a properly posted open public meeting on Wednesday, March 20, 2013. The meeting was held at the Town of Queen Creek – Town Hall Meeting Room MSB - Saguardo-16, located at 22358 S. Ellsworth Road, Queen Creek, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the QCCIFD board was called to order at 6:33 p.m. by board chair Memmott.
- B. Roll Call: Board members Memmott and Woodruff in attendance; Montgomery absent (excused).

Item 1: Consideration of approval of the governing board meeting minutes of February 27, 2013 (QCCIFD #13-019):

Motion by Woodruff / 2nd by Memmott: To approve the minutes of February 27, 2013 as presented; Passed 2-0 (Montgomery absent).

Item 2: Call to the Public: None

Item 3: Consideration of entering into an intergovernmental agreement for fire services with the Town of Queen Creek (QCCIFD #13-020):

District legal counsel, Lee Miller provided a review of the draft IGA. Mr. Miller pointed out the changes to the initial IGA draft by the Town's attorney concerning indemnifications and insurance requirements. The insurance language is being reviewed by the insurance carrier's attorney. There was general discussion with legal counsel by the board concerning the IGA. Mr. Miller advised the IGA will be in final form within the next several weeks.

Discussion only – no action taken

Item 4: Report from the consultant and discussion concerning the determination of base fire service cost estimates for the fiscal year beginning July 1, 2013 (QCCIFD #13- n/a):

Consultant Flynn provided the board with a draft cost methodology and the impact of the preliminary cost analysis on tax levy and rate. The meeting with Town staff is still to take place and the cost structure will be modified subsequent to the meeting. Consultant advised the cost analysis was Exhibit B of the IGA and was required before any action can be taken to finalize the IGA with the Town.

Discussion only – no action taken

QCCIFD Meeting Minutes – March 20, 2013

Item 5: Consideration of entering into an agreement for a revolving line of credit with JP Morgan Chase Bank or an intergovernmental loan with Maricopa County for the purpose of funding essential district services deemed necessary and appropriate for the governing board to carry out its powers and duties (QCCIFD #13-021):

Consultant Flynn informed the board of progress in securing interim funding for the district. Funding continues to await final cost analysis as discussed in previous agenda item.

Discussion only – no action taken

Item 6: Consideration of items for the agenda of the Queen Creek County Island Fire District's next regular scheduled meeting and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (QCCIFD #13-018):

The board discussed scheduling a special meeting for April 10, 2013 to better allow for coordination of IGA adoption between the district and Town.

Motion by Woodruff / 2nd by Memmott: To schedule April 10, 2013 at 6:30 p.m. for a special board meeting and to cancel the meeting scheduled for April 17, 2013; Passed 2-0 (Montgomery absent).

Other items for April 10 agenda:

- IGA consideration.
- Bank financing.
- Fire service contract costs.

Item 7: Announcements: None

Item 8: Adjourn; Motion by Memmott / 2nd by Montgomery to adjourn the meeting at 7:18 p.m; Passed 2-0 (Montgomery absent).

QCCIFD meeting minutes approved: April 10, 2013.

Marion Memmott, Board Chair

Rebecca Montgomery, Board Clerk

Jeremiah Woodruff, Board Member