

QCCIFD Meeting Minutes – January 20, 2016

The Queen Creek County Island Fire District (QCCIFD) administrator and governing board met in a properly posted open public meeting on Wednesday, January 20, 2016. The meeting was held at the Town of Queen Creek – Town Hall Meeting Room MSB – Palo Verde, located at 22358 S. Ellsworth Road, Queen Creek, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the QCCIFD board was called to order at 6:35 p.m. by board chair Memmott.
- B. Roll Call: Chair Memmott, Clerk Ruscetti and Member Woodruff in attendance. (Absent – Kuefner)

Item 1: Consideration of approval of the governing board meeting minutes of November 18, 2015 (QCCIFD #16-001):

Motion by Memmott / 2nd by Woodruff: To approve the November 18, 2015 minutes as presented; Passed 3-0. (Absent – Kuefner)

Item 2: Call to the Public: None

Item 3: Report from the fire chief regarding the provision of fire and EMS to the QCCIFD, including but not limited to the following items (QCCIFD #16-n/a):

- a) Monthly response and service report: Chief Gray discussed the November and December response reports and answered general questions from the board on information provided in the reports.
- b) Chief Gray also gave an update on hydrant locations.

Discussion only – no action taken

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports (QCCIFD #16-002):

Consultant Vaughn reviewed the November and December financial reports prepared by the district's C.P.A.; Angela Bertram (finance reports included within board packet). Vaughn addressed general questions from the board regarding information contained within the reports.

Motion by Ruscetti / 2nd by Woodruff: To accept the finance reports as presented; Passed 3-0. (Absent – Kuefner)

- b) Review of invoices / payables and authorization for payment (QCCIFD #16-003):

Consultant Vaughn presented invoices (included within board packet) and warrants

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(checks) for board review and authorization for payment: PolicyLogic, LLC (\$1,465.14); Angela Bertram, CPA (\$292.50).

Motion by Woodruff / 2nd by Ruscetti: To authorize payment of the invoices presented; Passed 3-0. (Absent – Kuefner)

Item 5: Consideration of renewing annual general liability insurance policies and associated insurance coverage with Volunteer Fireman’s Insurance Services (QCCIFD #16-004).

Insurance policy is not yet available. Tabled until next meeting.

Item 6: Consideration of items for the agenda of the Queen Creek County Island Fire District’s next regular scheduled meeting March 16, 2016 and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (QCCIFD #16-005):

- Standard agenda items
- Insurance Renewal

Item 7: Announcements:

- None

Item 8: Adjourn; Motion by Memmott / 2nd by Woodruff to adjourn the meeting at 7:01pm. Passed 3-0. (Absent - Kuefner)

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QCCIFD meeting minutes approved: March 16, 2016:

Marion Memmott, Board Chair

Phil Ruscetti, Board Clerk

Jeremiah Woodruff, Board Member

Daniel Kuefner, Board Member