

QCCIFD Meeting Minutes – January 15, 2014

The Queen Creek County Island Fire District (CCIFD) governing board met in a properly posted open public meeting on Wednesday, January 15, 2014. The meeting was held at the Town of Queen Creek – Town Hall Meeting Room MSB - Saguario-16, located at 22358 S. Ellsworth Road, Queen Creek, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the QCCIFD board was called to order at 6:45 p.m. by board chair Memmott.
- B. Roll Call: Board members Memmott and Woodruff in attendance.

Item 1: Consideration of approval of the governing board meeting minutes of November 20, 2013 (QCCIFD #14-001):

Motion by Woodruff / 2nd by Memmott: To approve the November 20, 2013 minutes as presented; Passed 2-0.

Item 2: Call to the Public: None

Item 3: Report from the fire chief regarding the provision of fire and EMS to the QCCIFD, including but not limited to the following items (QCCIFD #14-n/a):

- a) Monthly response and service report: Chief Barnes discussed the November and December response reports and answered general questions from the board concerning information provided in the reports.

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports (QCCIFD #14-002):

Consultant Vaughn reviewed the November and December 2013 financial reports prepared by the district's C.P.A.; Angela Bertram (finance reports included within board packet). Vaughn addressed general questions from the board concerning information contained within the reports.

Motion by Memmott / 2nd by Woodruff: To accept the finance reports as presented; Passed 2-0.

- b) Review of invoices / payables and authorization for payment (QCCIFD #14-003):

Consultant Vaughn presented invoices (included within board packet) and warrants (checks) for board review and authorization for payment: PolicyLogic, LLC (\$1,599.64); Angela Bertram, CPA (\$292.50)

QCCIFD Meeting Minutes – January 15, 2014

Motion by Memmott / 2nd by Woodruff: To authorize payment of the invoices presented; Passed 2-0.

Item 5: Consideration of renewing annual general liability insurance policies and associated insurance coverage with Volunteer Fireman's Insurance Services (QCCIFD #14-004).

a) Insurance renewal check was presented for payment (\$22,869)

Motion by Woodruff / 2nd by Memmott: To authorize payment of the check presented; Passed 2-0.

Item 6: Consideration of adopting the Town of Queen Creek Fire Code pursuant to A.R.S. §48-853.A.6 (QCCIFD #14-005)

a) Chief Knight and the board discussed the Town of Queen Creek Fire Code. All questions and concerns were addressed.

Motion by Woodruff / 2nd by Memmott: To adopt the Town of Queen Creek Fire Code; Passed 2-0.

Item 7: Consideration of appointing an interim member to a vacant position on the governing board pursuant to A.R.S. §48-852(B) (QCCIFD #14-006).

No action taken. Item is tabled until next meeting.

Item 8: Consideration of items for the agenda of the Queen Creek County Island Fire District's next regular scheduled meeting (March 19, 2014) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (QCCIFD #14-007):

- Insurance policy.
- Board member appointment.
- Standard agenda items.

Item 9: Announcements:

- None.

Item 10: Adjourn; Motion by Memmott / 2nd by Woodruff to adjourn the meeting at 7:25p.m; Passed 2-0.

QCCIFD Meeting Minutes – January 15, 2014

QCCIFD meeting minutes approved: March 19, 2014:

Marion Memmott, Board Chair

Jeremiah Woodruff, Board Member