

QCCIFD Meeting Minutes – April 10, 2013

The Queen Creek County Island Fire District (CCIFD) governing board met in a properly posted open public meeting on Wednesday, April 10, 2013. The meeting was held at the Town of Queen Creek – Town Hall Meeting Room MSB - Saguaro-16, located at 22358 S. Ellsworth Road, Queen Creek, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the QCCIFD board was called to order at 6:30 p.m. by board chair Memmott.
- B. Roll Call: Board members Memmott, Montgomery and Woodruff in attendance.

Item 1: Consideration of approval of the governing board meeting minutes of March 20, 2013 (QCCIFD #13-023):

Motion by Montgomery / 2nd by Memmott: To approve the minutes of March 20, 2013 as presented; Passed 3-0.

Item 2: Call to the Public: None

Item 3: Consideration of entering into an intergovernmental agreement for fire services with the Town of Queen Creek (QCCIFD #13-024):

District legal counsel, Lee Miller provided a review of the latest / final draft of the IGA for fire services (included in board packets). Mr. Miller pointed out the changes and additions to the draft IGS which include Exhibit B for insurance coverage and discussed the indemnifications and insurance requirements / coverage. The insurance language was reviewed by the insurance carrier and found to be acceptable. Mr. Miller reviewed the remainder of the IGA with the board. There was general discussion with legal counsel by the board concerning the IGA.

Consultant Flynn reviewed Exhibit A of the IGA with the board and discussed the costing methodology and how a cost for fire services was determined. The cost items were discussed / negotiated with Town officials. Additionally, Flynn prepared a pro-forma FY 14 budget for board reference and review.

Mr. Miller and Mr. Flynn recommended the board execute the IGA. There was general board discussion concerning a anticipated service start date with the next Town Council meeting scheduled for April 17, 2013 to consider the IGA. May 1, 2013 was discussed as the tentative start date pending Town Council action / approval.

Motion by Memmott / 2nd by Montgomery: To approve the IGA with the Town of Queen Creek for fire services as presented; Passed 3-0.

Item 4: Consideration of entering into an agreement for a revolving line of credit with JP Morgan Chase Bank or an intergovernmental loan with Maricopa County for the purpose of

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funding essential district services deemed necessary and appropriate for the governing board to carry out its powers and duties (QCCIFD #13-025):

Attorney Miller and Consultant Flynn informed the board of progress in securing interim funding for the district. The bank will not provide a line of credit until fiscal 2014. Today at the Maricopa County Board of Supervisors meeting the board voted to provide an intergovernmental loan to QCCIFD in the amount of \$50K.

Miller and Flynn reviewed and discussed the intergovernmental loan agreement and promissory note ((included in board packets) for the board's consideration. There was general discussion by the board concerning the details / terms of the loan.

Motion by Montgomery / 2nd by Memmott: To approve the IGA with the Town of Queen Creek for fire services as presented; Passed 3-0.

Item 5: Consideration of items for the agenda of the Queen Creek County Island Fire District's next regular scheduled meeting (May 15, 2013) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (QCCIFD #13-026):

The board discussed rescheduling the May 15 meeting as member Woodruff will be away on business but kept regularly scheduled meeting on May 15, 2013. Items for May 15 agenda:

- Standard agenda items.
- Tentative budget adoption.

Item 6: Announcements: None

Item 7: Adjourn; Motion by Memmott / 2nd by Woodruff to adjourn the meeting at 8:02 p.m; Passed 3-0.

QCCIFD meeting minutes approved: May 15, 2013.

Marion Memmott, Board Chair

Rebecca Montgomery, Board Clerk

Jeremiah Woodruff, Board Member