

## QCCIFD Meeting Minutes – July 16, 2014

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The Queen Creek County Island Fire District (QCCIFD) governing board met in a properly posted open public meeting on Wednesday, July 16, 2014. The meeting was held at the Town of Queen Creek – Town Hall Meeting Room MSB - Saguaro-16, located at 22358 S. Ellsworth Road, Queen Creek, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting of the QCCIFD board was called to order at 6:34 p.m. by board member Woodruff.
- B. Roll Call: Board members Ruscetti and Woodruff in attendance. (Absent – Memmott)

**Item 1:** Consideration of approval of the governing board meeting minutes of May 21, 2014 (QCCIFD #14-022):

Motion by Woodruff / 2<sup>nd</sup> by Ruscetti: To approve the May 21, 2014 minutes as presented; Passed 2-0. (Absent – Memmott)

**Item 2:** Call to the Public: None

**Item 3:** Report from the fire chief regarding the provision of fire and EMS to the QCCIFD, including but not limited to the following items (QCCIFD #14-n/a):

- a) Monthly response and service report: Chief Gray discussed the May and June 2014 response reports and answered general questions from the board concerning information provided in the reports.

Chief Gray announced the addition of Engine 412. Furthermore, the 1<sup>st</sup> annual open house had a great turnout.

**Item 4:** Consideration of district financial matters:

- a) Review of monthly financial reports (QCCIFD #14-023):

Consultant Vaughn reviewed the May and June 2014 financial reports prepared by the district's C.P.A.; Angela Bertram (finance reports included within board packet). Vaughn addressed general questions from the board concerning information contained within the reports.

Motion by Woodruff / 2<sup>nd</sup> by Ruscetti: To accept the finance reports as presented; Passed 2-0. (Absent – Memmott)

- b) Review of invoices / payables and authorization for payment (QCCIFD #14-024):

Consultant Vaughn presented invoices (included within board packet) and warrants (checks) for board review and authorization for payment: PolicyLogic, LLC

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(\$1,536.28); Angela Bertram, CPA (\$292.50)

Motion by Woodruff / 2<sup>nd</sup> by Ruscetti: To authorize payment of the invoices presented; Passed 2-0. (Absent – Memmott)

**Item 5:** Public Hearing in accordance with A.R.S. §48-853.A.2: To hear taxpayer's comments on the proposed fiscal year 2014/2015 Queen Creek County Island Fire District revenue and expenditure budget (QCCIFD #14 –n/a).

Member Woodruff opened the public hearing for comment. No public present at the meeting. Member Woodruff closed the public hearing.

**Item 6:** Consideration of fully adopting estimates of revenues and expenditures for the fiscal year beginning July 1, 2014 and ending June 30, 2015 and declaring such to be the budget of the Queen Creek County Island Fire District (QCCIFD #14-025).

Consultant Flynn reviewed the budget documents provided within the board packet and discussed the final proposed budget revenues and expenditures for FY 14/15. Consultant Flynn answered general questions from the board regarding the budget.

Motion by Woodruff / 2<sup>nd</sup> by Ruscetti: To adopt the revenue and expenditure budget as presented for the fiscal year beginning July 1, 2014 and ending June 30, 2015 and declaring such to be the budget of the Queen Creek County Island Fire District; Passed 2-0 (Absent – Memmott).

**Item 7:** Consideration of items for the agenda of the Queen Creek County Island Fire District's next regular scheduled meeting (September 17, 2014) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (QCCIFD #14-026):

- Fire District formation discussion regarding San Tan Valley
- Standard agenda items.

**Item 8:** Announcements:

- None.

**Item 9:** Adjourn; Motion by Woodruff / 2<sup>nd</sup> by Ruscetti to adjourn the meeting at 7:15pm. Passed 2-0. (Absent – Memmott)

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**QCCIFD meeting minutes approved: September 17, 2014:**

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**Marion Memmott, Board Chair**

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**Jeremiah Woodruff, Board Member**

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**Phil Ruscetti, Board Member**